



TOWNSHIP OF WELLINGTON NORTH

TILE DRAINS OUTLETTING ONTO OR CROSSING TOWNSHIP RIGHT-OF WAYS

DEPARTMENT	PUBLIC WORKS	POLICY NUMBER	26.15
EFFECTIVE DATE	May 2, 2011	LEGISLATIVE AUTHORITY	
APPROVED BY:	Blanket Resolution 2015-345, August 10, 2015 (Original Resolution 11)		

POLICY

Given that it is considered advisable to regulate tile drains outletting onto or crossing Township right-of ways, it is herein resolved that the following policy statement be adopted as a guideline for regulating tile drains outletting onto or crossing Township right-of ways.

PROCEDURES AND PRACTICES

1. There shall be no tile outlet onto or crossing Township of Wellington North property until a proper outlet has been provided and an agreement in writing has been obtained from all parties who might be affected by run-off water. A copy of the agreement must be presented to the Township by the applicant.
2. The applicant or contractor shall be responsible for all related costs including a deposit in accordance to the Township's Road Crossing Policy.
3. The applicant shall pay all costs for a Mutual Drain Agreement prepared by the Township including the cost to register the agreement on title.
4. It will be the responsibility of the applicant to obtain location of and approval from all utilities (Bell cables, Hydro cables, Gas pipelines, etc.)
5. Any private tile drain allowed to outlet onto Township property must be located in the immediate vicinity of an existing road crossing culvert and the applicant shall be responsible for all costs to replace the existing road culvert as deemed necessary by the Township.
6. Any private landowner who outlets a private drain onto a Township road allowance or upgrades an existing drain that outlets onto a Township road allowance without Township authorization shall be responsible for all costs to modify the installation to the Township's satisfaction and must enter into a Mutual Drain Agreement.
7. When it is necessary for a private tile drain to cross under the Township road, the crossing pipe shall be corrugated steel pipe (CSP) and shall be placed from fence line to fence line including two standard catchbasins and appropriate lids. Catchbasin locations to be approved by Township.
8. When a private drain is installed on a road with a hard top surface, it will be necessary to bore under the road. Boring location and depth to be approved by the Township Road Department.
9. Open excavation will be allowed on a gravel road. The gravel material should be kept separate from underlying materials and be replaced in reverse order. Material being

placed into the trench shall be placed in 12 inch layers and compacted. If the granular material becomes contaminated it shall be replaced with a minimum of 24 inches of gravel consisting of 18 inches of pit run and 6 inches of crushed material.

10. Any crossing of a Township road must be carried out by competent contractor who must be approved by the Township Road Department.
11. No open excavation will be allowed to remain on any portion of the travelled roadway, or shoulders after sunset.
12. The applicant or the contractor representing the applicant shall be responsible for the supply and maintenance of proper signs, barricades, and sufficient flagmen at the crossing site including proper road closed and direction signs for detours, when appropriate.
13. All work shall be done in accordance with the procedures in the 'Traffic Control Manual for Highway Work Operations', Ministry of Transportation Ontario and as approved by the Township Road Department.
14. The Township must be advised at least seven days in advance of the date and time of any work to be carried out on Township property by the applicant and all such work must be inspected by the Township and must meet with Township approval.
15. The applicant or the contractor representing the applicant will be responsible for all cleanup after construction has been completed to the satisfaction of the Township.
16. The Township of Wellington North assumes no liability for damage to persons or property during construction or as a result of the crossing.
17. The right-of-way and adjacent disturbed areas shall be restored to the same condition as that prior to the construction of the drain. Any further settlements or other deficiencies deemed by the Township as a result of the installation of the drain will be repaired promptly by the applicant or by Township at the applicant's expense.
18. Township will not be responsible for maintenance or ditch cleaning resulting from the installation of the tile outlets on Township right-of-ways. All associated ditching costs shall be the responsibility of the land owner and must be approved by the Township.

Application attached



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

APPLICATION FOR TILE DRAINS OUTLETING ONTO OR CROSSING TOWNSHIP RIGHT-OF WAYS

Name of Applicant: _____ Are you the registered owner Yes <input type="checkbox"/> No <input type="checkbox"/>	
Address of Applicant: _____	
Phone Number: _____	Email: _____ Fax: _____
Tile Drain Outlet <input type="checkbox"/>	OR Crossing Township Right of Way <input type="checkbox"/>
EXACT LOCATION OF OUTLET/CROSSING	
Lot _____	Concession _____
EMERGENCY NUMBER CLOSEST TO LOCATION _____	
SKETCH SHOWING APPROXIMATE LOCATION OF OUTLET/CROSSING	

By signing below, I am hereby indicating that I have read the terms of the Application for Tile Drains Outletting Onto OR Crossing a Township Right of Way (attached to this application) and I agree to these terms:

Signature of Applicant

Date

Signature of Witness

Date

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